



Minutes of the Children and Young People’s Trust Executive Group Meeting held on 3 March 2017

Present:

Core Members

Rachel Dickinson (Chair)	BMBC, Executive Director: People
Cllr Margaret Bruff	Cabinet Member: People (Safeguarding)
Cllr Tim Cheetham	Cabinet Member: People (Achieving Potential)
Alicia Marcroft	BMBC, Head of Public Health
Mel John-Ross	BMBC, Service Director of Children’s Social Care & Safeguarding
Scott Green	South Yorkshire Police Chief Superintendent
Margaret Libreri	BMBC, Service Director for Education, Early Start & Prevention
Dr Jamie MacInnes	Barnsley Local Medical Committee GP representative
Margaret Gostelow	Barnsley Governors Association Chair
Dave Whitaker	Executive Headteacher representing Secondary Schools
Amanda Glew	BMBC Organisation Development Manager
Bob Dyson	Independent Chair of the Barnsley Safeguarding Children Board
Gerry Foster-Wilson	Executive Headteacher representing Primary Schools

Deputy Members

Paul Hussey	BMBC, Interim Service Director, Stronger, Safer and Healthier Communities (for Wendy Lowder)
Patrick Otway	CCG Head of Commissioning (Mental Health, Children’s and Specialised Services) (for Brigid Reid)
Kathryn Campbell	SWYPFT (for Dave Ramsay and Sean Rayner)

Adviser

Richard Lynch	BMBC, Head of Commissioning, Governance and Partnerships
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In attendance

Diane Lee	BMBC Head of Public Health (Item 6)
Paul Castle	BMBC Service Director, Environment and Transport (for item 9)
Mark Anderson	BMBC Transport Officer (for item 9)
Cheryl Green	Stagecoach PLC (for item 9)
Claire Cocken	South Yorkshire Passenger Transport Executive (SYPTE) Corporate Communications and Engagement Manager (for item 9)
Julie Govan	BMBC Children’s Social Care and Safeguarding Improvement Programme Manager (for item 13)
Lyndsey Bradford	Barnsley Chronicle
Denise Brown	BMBC, Partnerships and Projects Officer

		Action
1.	<p><u>Apologies</u> Brigid Reid Jayne Hellowell Dave Ramsay Phil Briscoe Wendy Lowder Anna Turner</p>	<p>Barnsley CCG, Chief Nurse BMBC Stronger, Safer and Healthier Communities, Head of Commissioning South West Yorkshire Partnership Foundation Trust (SWYPFT) Deputy Director of Operations Barnsley College Vice Principal BMBC, Acting Executive Director Communities BMBC School Models and Governor Development</p>

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	<p>Christine Drabble Manager Voluntary Action Barnsley, Chief Executive Corporate Services</p> <p>Carrienne Stones Healthwatch, Voluntary Action Barnsley</p> <p>Rachel welcomed everyone to the meeting, extending a particular welcome to anyone attending the meeting for the first time.</p>	
2.	<u>Feedback from the front line</u>	
2.1	<p><u>Meeting with the Youth Council</u></p> <p>TEG Champions had attended a Youth Council meeting on 20 February 2017 to consult with young people about the outcomes in the Children and Young People's Plan. Mel stated that the level of curiosity and insightfulness shown by the young people had been very refreshing. Paul added that the young people had been very aware that they were also representing others and recognised their responsibility to ensure that vulnerable young people had a voice as well. Their feedback had included the following challenges:</p> <ul style="list-style-type: none"> • Outcomes need to be written in a way that is easily understood by young people • The school curriculum to include development of skills to prepare young people for life and work; including health related issues; personal, social and emotional education. • They felt strongly that local and school libraries did not meet the needs of teenagers. <p>In light of the feedback it was agreed that:</p> <ul style="list-style-type: none"> • The CYP Plan outcomes would be more clearly worded. • The comments about libraries not meeting the needs of teenagers would be fed back to the Communities Directorate. • An agenda item would be included on the Alliance Board meeting agenda to consider the feedback in terms of the curriculum. <p>Rachel asked that Denise be informed of what actions had been taken so that the young people can be informed of what had been done as a result.</p>	TEG Champs.
2.2	<p><u>Barnsley Learning and Teaching Festival, 27 February 2017</u></p> <p>Dave stated that about 800 delegates had attended the conference which was very encouraging. The session had been vibrant and useful and was well received by teachers.</p>	
3.	<p><u>Identification of confidential reports and declarations of any conflict of interest</u></p> <p>The Continuous Service Improvement Plan is to be treated as confidential. There were no conflicts of interest declared.</p>	
4.	<p><u>Minutes of the Trust Executive Group meeting held on 20 January 2017</u></p> <p>The minutes were approved as an accurate record of the meeting.</p>	
4.1	<p><u>Action log / matters arising</u></p> <p>The following updates were received:</p> <p>3.2 Safety measures at Springwell Learning Community. A meeting has been arranged for Dave Whitaker and Chief Inspector Jakkie Hardy to</p>	

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	<p>discuss this further.</p> <p>8.1 Access to therapeutic support and waiting times/ CAMHS Future in Mind. Kathryn to follow up the action for Claire Strachan to send the revised CAMHS referral form to Denise for circulation, and to include it in the Schools Bulletin.</p> <p>10.1 National Child Measurement Programme (NCMP). An agenda item is on the forward plan of the meet with Chief Executives of Academies.</p> <p>13.1 TEG Work Programme Review is ongoing.</p> <p>Mel pointed out that the action relating to managing risk for children in care who are placed outside the borough (action log item 3.1) is part of a bigger piece of work and would tie into the adolescent review that is currently being undertaken.</p>	
For discussion		
5.	<p><u>SEND Local Area Inspection Readiness</u> (Margaret Libreri)</p> <p>The report provided an update on actions taken to improve readiness for a Local Area SEND inspection. The following points were highlighted:</p> <ul style="list-style-type: none"> • There is a programme of activity in place to, firstly, improve processes, provision and outcomes for SEND, and secondly to prepare for the Local Area Inspection. • The SEND Strategy Board had agreed a number of subgroups and work streams, and the membership had been broadened to include strong representation from mainstream schools. • One of the key pieces of work is to ‘develop and implement an action plan to build capacity in mainstream schools’. • Another key piece of work is to ‘review specialist places and provision currently commissioned’. Work with providers will be taking place over the next few months, starting with out of borough provision. • Significant progress has been made in terms of addressing performance around Education, Health and Care Plans (EHCPs). • There is good governance, leadership and management oversight of the programme for improvement. • The draft Self Evaluation Form (SEF) is due to be completed by March. <p>Since writing the report Margaret stated that a visit had been received from a Department for Education advisor, and that positive feedback had been received in relation to effectiveness. In February, 60% of EHC plans had been issued within statutory timescales and by June it is hoped that this would increase to 90%.</p> <p>The following comments were noted:</p> <ul style="list-style-type: none"> • Gerry commented that the positive improvements, in terms of rapid response times to questions and concerns, were making a noticeable difference for schools and parents, which was appreciated. • In terms of school placements, Margaret stated that by 15 February every child and parent had been advised which school they had been allocated, and that parents had expressed appreciation for the personal contact that had been made with them. <p>It was agreed that at the next TEG meeting in April a progress report will be prepared on the work of the SEND Strategy Board, and also consideration of the SEF. Any problems to be escalated to the TEG and ECG if necessary.</p>	Margaret

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6.	<p><u>Stronger Communities Partnership</u> (Paul Hussey)</p> <p>The report provided a summary of progress made over the last 12 months.</p> <p>The main business of the Stronger Communities Partnership is being delivered through three groups: Early Help (Adults); Early Help (Children); and Anti-poverty. Key achievements by those groups are listed in the report.</p> <p>A number of themed workshops took place during 2016/17 which has helped to develop a greater understanding of early help issues, particularly in relation to falls prevention. The workshops have brought a greater focus on organisations working together across a shared challenge, and have helped to shape the future programme of change.</p> <p>Rachel stated that at a development session for the Adult Safeguarding Board real case studies for vulnerable adults were considered in relation to early help. It was agreed that a joint meeting would be arranged between Adult Safeguarding Board members and members of the Stronger Communities Partnership to ensure that everything possible is being done for vulnerable people in the borough as a result of this work.</p> <p>Regular updates on progress will continue to be provided to the TEG.</p>	<p>Paul</p> <p>Work prog</p>
7.	<p><u>Inspiring a smoke free generation</u> (Diane Lee)</p> <p>The report provided an overview of a programme of work which aims to inspire a smoke free generation across the borough through the implementation of a number of smoke free zones. The following points were highlighted:</p> <ul style="list-style-type: none"> • Every day in Yorkshire and the Humber, 51 children aged 11-15 start smoking (Cancer Research UK, 2013). Half of them will go on to be adult smokers and half of those will go on to die of a smoking-related illness if they continue to smoke. • The aim of the programme of work is to support the vision of the Barnsley Smoke Free Alliance for the next generation of children in Barnsley to be born and raised in a place free from tobacco, where smoking is unusual. To achieve this it is important to change adult behaviour. • The WAY survey data for Barnsley suggests that 10.7% of 15 year olds are current smokers, which is significantly higher than the England rate of 8.2%. • The Barnsley Smoke Free Tobacco Control Action Plan sets out the local ambition to reduce the prevalence of smoking among 15 year olds to 5% by the end of 2019. This is an ambitious and challenging target to achieve. • It is encouraging to note that in Barnsley there are more ex-smokers than smokers, and that over 90% of Barnsley residents are in favour of introducing smoke free play parks. Local Primary School children have designed five signs for display in play parks. Smoke free parks currently include Locke Park and Elsecar Park, and the remaining 24 parks will become smoke free before Easter. • The plan also includes smoke free school gates and designated town centre zones. It is important that the community are supportive of introducing smoke free zones, and work is taking place with Barnsley College and Barnsley Sixth Form College students to design creative signage and to conduct a survey for users of the town centre. It is hoped that this will be ready to launch in July. Support will be provided for anyone wishing to stop smoking. • A smoking in pregnancy action plan is being developed and delivered by a task and finish group reporting into the Tobacco Control Alliance. 	

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	<p>Communication with pregnant mothers needs to be strengthened.</p> <ul style="list-style-type: none"> • The CLear model supports local authorities to review their current tobacco control efforts and there has been significant progress made since the assessment in 2013. <p>The attached slides were shown at the meeting, which includes a link to a short video clip re. the launch of the first smoke free play area.</p> <p>The following comments were noted:</p> <ul style="list-style-type: none"> • It was suggested that the posters be displayed outside school gates. Whilst schools are unable to enforce a smoking ban in front of the school gates, it may be possible to put some pressure on people to respect it as a smoke free area. It is important to get children and families to support the campaign, and there is nothing more powerful than children's media. • It was suggested that the campaign for smoke free schools be raised through the Alliance Board and at Headteachers meetings. • As the smoking ban is not enforceable it will be difficult to monitor, however, dropping smoking litter is enforceable, particularly in the town centre. The amount of smoking litter in parks is being monitored which will hopefully give some indication of how successful the campaign has been, and it is hoped that peer pressure will persuade people to respect the voluntary ban on smoking in those areas. • This is one element of a bigger programme of tobacco control to make smoking invisible, and to make sure that all smokers have access to support and treatment. The aim of the campaign is to make it unacceptable to smoke in front of children. <p>The Trust Executive Group agreed to:</p> <ul style="list-style-type: none"> • Support the continued development of the smoke free Barnsley programme, particularly smoke free schools and school gates, so that smoking becomes unusual and not the norm. • Take the report to the Barnsley Alliance Board and Headteachers meetings to progress the next stage of the programme. 	Diane
8.	<p><u>All Age Prevention and Early Help Strategy</u> (Paul Hussey)</p> <p>The report seeks TEG approval of the All Age Early Help Strategy (2017-2020) and the identified key priorities and outcomes.</p> <p>The Strategy sets out a clear vision for early help in Barnsley with three high-level priorities:</p> <ul style="list-style-type: none"> • Empowering local people and communities to build capacity and resilience to enable people and communities to do more for themselves; • The right early help, in the right place at the right time; and, • Ensuring a whole system approach to early help with strong partnership working and system leadership. <p>Progress towards achieving the aims in the strategy will be monitored by the Stronger Communities Partnership and reported into the Health and Wellbeing Board.</p> <p>The following comments were noted:</p> <ul style="list-style-type: none"> • Bob felt that it would have been helpful if Safeguarding Children Board Managers had been involved in the development of the strategy before bringing it to this meeting. Paul understood that the principles in the strategy 	

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	<p>had been shared with Safeguarding Board Managers, but accepted the challenge that they had not been involved in the development of the final iteration. However, Paul is happy to engage with managers and heads of service to ensure that they have the opportunity to influence and shape the strategy going forward. Rachel added that there is an expectation that the Barnsley Safeguarding Children Board is able to challenge the effectiveness of early help for children, young people and families.</p> <ul style="list-style-type: none"> • The challenge will be monitoring the strategy's effectiveness. <p>The Trust Executive Group agreed to:</p> <ul style="list-style-type: none"> • Endorse the All Age Early Help Strategy (2017-2020) • The strategy being adopted by the Health and Wellbeing Partnership with an associated ask for sponsorship through constituent organisations. • Receive an annual position statement on the delivery of the All Age Early Help Strategy and priorities for the coming year. • The Strategy being submitted to the managers of both the Barnsley Safeguarding Children Board and the Adult Safeguarding Board. 	<p>Paul</p> <p>Work prog</p>
9.	<p><u>Transport issues raised by young people</u></p> <p>A selection of young people from the Youth Council and Care for Us Council had been asked for their views on the strategic priorities and impacts of the Children and Young People's Plan, and whether there was anything of particular importance to young people in Barnsley. One of the major issues raised was affordable and accessible transport to enable young people to attend school and access services. It was therefore agreed that an invitation would be extended to colleagues and partners to attend a TEG meeting to discuss this further, and to provide a progress update to young people.</p> <p>During the discussion the following points were noted:</p> <ul style="list-style-type: none"> • A Bus Partnership agreement had been signed up to in January 2017 between the Council, South Yorkshire Passenger Transport Executive (SYPTTE), Stagecoach and bus operators with the aim of providing better transport. • In 2015 a Transport Strategy was adopted to improve transport links and to tackle anti-social behaviour and safeguarding issues. • Priorities for Barnsley Council include investing in infrastructure; improving the free flow of traffic, and improving air quality. • A local Barnsley Transport User Group has been established to consult with, and consider the needs of, different customer groups, including the Youth Council. The first Youth User Group will be held over the Easter holidays. • For children and young people aged 11-16 there is a Mega Travel Pass which is available throughout the year, and young people aged 16-18 years who are in full time education can get a Student Pass which is valid for the academic year from September to July. It was noted that currently, young people in apprenticeships don't qualify. The concessionary fare is 80p. • SYPTTE are already working with schools and colleges to consider ways to support and expand young people's access to concessionary travel, including those in apprenticeships. • Young people who are not in education, employment or training (NEET) are more likely to be vulnerable and it is therefore important to support them into work placements. Lancashire County Council's 'Post 16 Transport Policy Statement' describes the transport support available to young people aged 16-19 years of age who are entering or continuing in further education 	

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	<p>and learning, including apprenticeships and traineeships.</p> <ul style="list-style-type: none"> • The SYPTE are looking at how young people are communicated with to make sure that they are aware of the travel passes that are available to them, including value for money ticket options. • There has been a lot of feedback that some children and adults don't feel safe moving through the transport interchange due to anti-social behaviour. It is important to safeguard children and young people and vulnerable adults. SYPTE are working in partnership with South Yorkshire Police and the Council in relation to antisocial behaviour issues, but it was acknowledged that the issues are complex and may be difficult to resolve. Data suggests that Tuesday nights are worse than others. Incidents of antisocial behaviour are recorded and regular patrols are carried out in the interchange. South Yorkshire Police are currently working with the local MP and businesses in the interchange. It was suggested that part of the solution may be policing the area but this would not solve all the issues. • It is important to ensure that the Better Barnsley Scheme includes something for everyone, including places for young people to go other than the transport interchange. • Stagecoach work closely with schools and ensure that their drivers are trained to deal with difficult situations. <p>It was agreed that:</p> <ul style="list-style-type: none"> • Progress in relation to transport issues would be considered by TEG in six months' time to track improvements. • There would be an item on a future TEG agenda to inform members of the Better Barnsley Scheme and what it will offer, particularly for young people aged 16-18 years. The Better Barnsley Scheme is currently being directed by David Shepherd and Jeremy Sykes. • The Youth Council will be informed of the action points from this meeting so that the young people know what has happened as a result of their input. <p>Rachel thanked everyone who had attended for this item and for their contributions.</p>	<p>Work program.</p> <p>Denise</p>
10.	<p><u>Improving Staff Skills to Deliver Quality Services</u> (Amanda Glew)</p> <p>At the TEG meeting in March 2016, it had been agreed to revise the terms of reference of the Workforce Management and Development Group (WMDG) to broaden its remit to include the wider workforce development needs. A delivery plan aligned to the strategic priority was developed which was shared and approved by the WMDG. However, at the WMDG meeting in December 2016, members of the group expressed concern that the remit had been extended beyond safeguarding in which case membership did not reflect the revised remit of the group, and that the expanded remit was taking up time and diluting the focus on safeguarding issues. This is being regarded as an escalated matter, as what had previously been agreed was not working and another solution was needed.</p> <p>It was agreed that 45 minutes would be allocated on the next TEG agenda to consider this further. In preparation for that discussion, Amanda was asked to work with Nina Sleight and Sharon Galvin to prepare a report for TEG which identifies the work that is already being taken forward, so that attention can be paid to closing the gap. The aim is to provide Amanda with the tools in terms of the scope for 2017/18 and the capacity to deliver it.</p>	<p>Amanda</p>

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Updates on progress		
11.	<p><u>0-19 Healthy Child Programme Service Re-design</u> (Alicia Marcroft)</p> <p>Alicia provided a verbal update which is summarised as follows:</p> <ul style="list-style-type: none"> • The challenges to future public health funding mean a level of service delivery remodelling is required to meet the revised financial envelope available for the service. • Consideration has been given to the staffing structure needed to maintain the universal element of early prevention and intervention work. • A paper is being taken to the Executive Commissioning Group for consideration on 13 March. • Formal consultation is expected to start in June 2017. • Service delivery will commence from 1 October 2017. • IT is well engaged to identify and resolve issues still being experienced. • The draft structure would be shared at the next TEG meeting in April. 	Alicia
Standard agenda items		
12.	<p><u>Barnsley Safeguarding Children's Board Meeting held on 27 January 2017</u> (Bob Dyson)</p> <p>The following items from the BSCB meeting were highlighted:</p> <ul style="list-style-type: none"> • Child Sexual Exploitation. There is an additional focus on hard to reach groups and LGB groups. 18th March is CSE awareness day nationally. • BSARCS is commissioned to provide support to young people who are victims of sexual abuse, and a positive paper was presented at the meeting. • A report would go to a future BSCB meeting in relation to screen of contacts. • Safeguarding awareness week is taking place in July. It was agreed that a briefing would be taken into the Barnsley Alliance Board, and that an item would be included in the School Bulletin. 	Bob
13.	<p><u>Continuous Service Improvement (CSI) Plan</u> (Mel John-Ross & Julie Govan)</p> <p>The CSI plan has been refreshed following the joint annual TEG & BSCB meeting held in November 2016.</p> <p>It was noted that the plan is more aspirational to ensure future improvements and is shaped around the child's journey and experience. There will be a new Ofsted Inspection framework from January 2018, which will be considered at the next joint TEG/BSCB meeting in the autumn.</p> <p>Mel suggested that areas of specific interest to TEG be identified for more in-depth discussion.</p> <p>It was suggested that consideration be given to creating a page for issues relevant to the Trust Executive Group, such as SEND and workforce development challenges. Mel undertook to take this suggestion forward to the Officer Group.</p> <p>With reference to page 7 of the plan, and the outcome 'Children have plans which identify and meet needs with clearly set goals in order children are fully supported to meet their full potential', Gerry highlighted a challenge being experienced by schools that are choosing to be inclusive of children who have been permanently excluded, but who have no EHA in place. Without an EHA in</p>	

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	<p>place it is challenging for schools to cope without the appropriate resources, causing other areas of the school to be vulnerable. Rachel referred to page 2 of the plan which shows a green RAG rating against Early Help and Mel confirmed that a self-assessment of Early Help would be carried out to test that.</p> <p>It was agreed that, in future, reports considered by TEG should be looked at alongside the appropriate section in the CSI plan to link the two together.</p>	Members
14.	<p><u>TEG Work Programme Review</u></p> <p>The work programme to be revised to focus on the big issues that need to be progressed.</p> <p>It was agreed that the work programme would be brought to every meeting.</p>	Richard Work prog.
<p>Agenda items for the next meeting on 28 April 2017</p> <p>It was agreed that the agenda for the next meeting would need to be changed to allow more time to discuss the workforce development agenda item as agreed.</p>		

Dates of future meetings in 2017

	Time	Venue
28 April (Friday)	09.30 – 12.30	Westgate Plaza Level 3, Room 3
9 June (Friday)	09.30 – 12.30	Westgate Plaza Level 3, Room 3
21 July (Friday)	09.30 – 12.30	Westgate Plaza Level 3, Room 3
29 September	09.30 – 12.30	Westgate Plaza Level 3, Room 3
13 November	13.30 – 16.30	Westgate Plaza Level 3, Room 3